

**MINUTES of MEETING of BUTE AND COWAL COMMUNITY PLANNING GROUP held in the
TIMBER PIER BUILDING, DUNOON
on TUESDAY, 10 MAY 2016**

Present: Alistair McLaren (Chair)
Councillor Michael Breslin
Councillor Gordon Blair
Councillor Bruce Marshall
Shirley MacLeod, Area Governance Manager
Samantha Quarton, Community Planning Officer
Sharon MacDonald, Community Development Officer
Fergus Murray, Head of Economic Development and Strategic Transportation
Jeannie Holles, Adult Learning Manager
Jayne Lawrence-Winch, Area Manager – Adult Care
Iain McNaughton, Bute and Cowal Community CAUCUS
Lana Stewart, Police Scotland
Stuart MacLean, Scottish Fire and Rescue
Brian MacDonald, SURF
David Adams-McGilp, Visit Scotland
Alison McGrory, Health Improvement Team
Iona McPhail, ACHA
Theresa Shields, Fyne Homes
Sharon Cole, Fyne Homes
Alison McCrossan, Scottish Health Council
Eleanor Stevenson, South Cowal Community Council

1. WELCOME AND APOLOGIES

Apologies for absence were intimated by:

Councillor Robert MacIntyre
Councillor James McQueen
Councillor Len Scoullar
Councillor Isobel Strong
Councillor Dick Walsh
David McKenzie, Loch Lomond and the Trossachs National Park
Campbell Cameron, Community Broadband Scotland
Cathi Bertin, Befrienders
Sue Gledhill, HIE

The Chair ruled and the Group agreed to take item 7. (d) Visit Scotland out of sequence to facilitate officer attendance, this item was therefore taken after item 6. Feedback from the Area Community Planning Group Members Satisfaction Survey of the agenda.

2. DECLARATIONS OF INTEREST

No declarations of interest were intimated.

3. MINUTES

(a) **Bute and Cowal Community Planning Group 9 February 2016**

The minute of the Bute and Cowal Community Planning Group meeting of 9 February 2016 was approved as a correct record subject to two spelling corrections.

(b) **Forward Dunoon and Cowal Group 14 April 2016**

The minute of the Forward Dunoon and Cowal Group, 14 April 2016 was noted.

(c) **Cowal Transport Forum 15 April 2016**

The Minute of the Cowal Transport Forum, 15 April 2016 was noted.

(d) **Minute of the Third Sector and Communities CPP Strategic Group meeting held on the 24 February 2016**

The minute of the Third Sector and Communities CPP Strategic Group, 24 February 2016 was noted.

4. STANDING ITEM: MANAGEMENT COMMITTEE UPDATE

The Community Planning Officer took the Group through a report which provided highlights from the Community Planning Partnership Management Committee meeting on 24th March 2016 with particular emphasis on matters raised by Area Community Planning Groups which included considering the role of the Third Sector in achieving progress towards the SOA outcomes, the issues raised by the breadth of education required due to geographical issues, the links that need to be developed between the Health and Social Care Integration locality groups and the Area CPGs and the inclusion of Visit Scotland and the Scottish Ambulance service as active partners at both strategic and local level.

Decision

The Group noted the contents of the report and requested that the Area Governance Manager Shirley MacLeod take any further comments to the CPP's management committee meeting on the 9th June 2016.

(Ref: Report by Community Planning Manager dated 10 May 2016, submitted)

5. REVIEW OF SOA DELIVERY PLANS

The Community Planning Officer took the Group through a presentation which provided an update on the Community Empowerment (Scotland) Act 2015 – Community Planning Guidance and Regulation Consultation and covered the following areas:

- Guidance and regulation
- The Broader Picture
- Principals and guidance
- Effectiveness
- The introduction of locality plans

- Current situation

The Community Planning Officer and the Group held a conversation regarding the Community Planning consultation document that is currently available for completion. Members of the Group concentrated discussions on questions six and seven and the Community Planning Officer took the responses away to collate and then feedback to the Group before passing onto the management committee. It was also noted that the Group felt there is currently a lack of public awareness regarding the Local Community Planning Process and ways to address this should be looked into.

Decision

The Group noted the contents of the presentation.

(Ref: Presentation by Community Planning Manager, dated 10 May 2016, submitted)

6. FEEDBACK FROM THE AREA COMMUNITY PLANNING GROUP MEMBERS SATISFACTION SURVEY

The Area Governance Manager took the Group through a report which provided feedback to members on the findings of the Area Community Planning Group – Members satisfaction survey 2016.

The Group held a discussion surrounding the decision making powers that the Area Community Planning Groups currently have and any changes that could be made moving forward.

Decision

The Group noted the contents of the report.

(Ref: Report by Community Governance Manager dated 10 May 2016, submitted)

7. OUTCOME 1: THE ECONOMY IS DIVERSE AND THRIVING

(d) Visit Scotland and the Argyll and The Isles Tourism Cooperative - Activity Update

David Adams-McGilp from Visit Scotland took the Group through an activity report which covered the period July 2015 to March 2016 as well as also providing an update which focused specifically on events in the Bute and Cowal area.

Decision

The Group noted the contents of the report.

(Ref: Report by Visit Scotland representative dated 10 May 2016, submitted)

(a) Economic Forum Update

The Head of Economic Development provided the Group with a presentation on the Economic Forum Development and feedback received. Key points covered in the presentation included:

- Understanding the demographics of the Area
- Approach of the Economic Forum

- Opportunity for growth in tourism
- Food and Drink industry opportunities
- Young people and education
- Other areas of opportunity with a focus on expanding small businesses
- Barriers to economic growth
- A shared vision moving forward

Decision

The Group noted the contents of the presentation.

(Ref: Presentation by Head of Economic Development dated 10 May 2016, submitted)

(b) HIE Annual Update on Outcome 1

Sue Gledhill from HIE had submitted apologies to the meeting, therefore no current update was provided.

The Group considered an update report that was submitted at the February Bute and Cowal Community Planning meeting.

Decision

The Group noted the contents of the previously submitted report.

(Ref: Report by HIE representative dated 9 February 2016, submitted)

(c) Strategic Urban Regeneration Forum

Brian MacDonald from SURF took the Group through a presentation which highlighted the work currently being undertaken in Bute as well as the feasibility work that is currently being undertaken in Dunoon.

Decision

The Group noted the contents of the presentation.

(Ref: Presentation by SURF representative dated 10 May 2016, submitted)

8. OUTCOME 5: PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES

(a) Standing Item: Health and Social Care Integration

The Adult Care Area Manager took the Group through a report providing an update on the final steps toward the Health and Social Care Partnership going live.

It was noted that this is the last progress update to the Area Community Planning Group as the integration joint board is now the accountable body and will report annually to the Community Planning Partnership and feed into Outcome five at a local level.

Decision

The Group noted the contents of the report.

(Ref: Report by Programme Lead Integration dated 10 May 2016, submitted)

(b) **Health Improvement Team - Local Issues and Annual Update Update**

Alison McGrory from the Health improvement Team provided the Group with an update report on activity to improve the health of Argyll and Bute's people during 2015-2016.

It was noted that the Health Improvement Team would welcome any feedback from the Group regarding the content of the report.

Decision

The Group noted the contents of the report.

(Ref: Report by Health Improvement Team representative dated 10 May 2016, submitted)

(c) **ACHA Annual Update**

Iona MacPhail from ACHA took the Group through an annual update presentation which provided a statistical breakdown of housing stock, along with a list of service provision, ongoing initiatives for 2015/2016, ACHA's key priorities and examples of community work that ACHA have undertaken.

Decision

The Group noted the contents of the presentation.

(Ref: Presentation by ACHA representative dated 10 May 2016, submitted)

(d) **CLD Partnership Plan**

The Adult Learning Manager took the Group through a progress update report on the work carried out by the Argyll and Bute Strategic CLD Partnership in responding to the Strategic guidance for Community Planning Groups (2012).

The report highlighted that Area Community Planning Groups have a key role to play in the development of the CLD plan, and regular reporting is important to maximise communication between communities and learning providers.

Decision

The Group noted the contents of the report.

(Ref: Report by Adult Learning Manager dated 10 May 2016, submitted)

(e) **Children's Service Plan**

A representative from Education was not present at the meeting and no report was submitted, therefore this item was not discussed.

Decision

The Group noted that this report would be brought to the August Bute and Cowal CPG meeting.

9. PARTNERS UPDATE

Police Scotland

Lana Stewart from Police Scotland provided the Group with the following verbal update:

- Throughout Argyll and Bute crimes of violence have risen by 43%
- Common assault figures have decreased
- Increase in domestic violence
- 6 fatal road traffic accidents recorded.
- There has been a 19% decrease in reports of theft
- Cowal Police 5 A Sides will take place in June for the thirty ninth year running.
- Police Scotland's Summer Safety Speeding Campaign is ongoing.
- Extra patrols are in place to help combat anti-social behaviour.
- A recruitment open day will take place in Dunoon Police station on the 28th May 2016. A recruitment drive is also underway.
- The current legislation for air weapons is changing on the 1st July and Police Scotland are offering anyone with an air weapon to hand it in to police stations between the 23rd May and 17th June.

Scottish Fire and Rescue

Stuart MacLean from Scottish Fire and Rescue informed the Group that there has been a slight increase in call outs to schools and that he had no other issues to raise with operational issues running smoothly.

Third Sector

Alistair McLaren on behalf of the Third Sector Interface informed the Group that they had two events coming up:

TSI procurement workshop on the 28 June 2016, Oban and volunteer of the year awards on the 19 September 2016, Oban. Alistair encouraged the partners around the table to support this event.

Bute and Cowal Community CAUCUS

Iain McNaughton on behalf of the CAUCUS informed the Group that there was no update at present.

Housing Associations

Iona McPhail from ACHA had already provided the Group with an update under Outcome 5, Item 8. (c) of the agenda.

Theresa Shields from Fyne Homes provided the Group with the following update:

- Current projects include – New build site at St Cuthberts, Dunoon due for completion in June 2016. Eight new homes in Kilmun completed and to be allocated by the end of May 2016. Currently looking at building on the Spence Court site, Dunoon.
- Funding for the nursery nurse has ended and will not be resumed.
- Fyne Homes currently have a modern apprentice in place.
- Fyne Homes are currently looking for office accommodation in Dunoon.

- The Fyne Energy Wind Turbine project is progressing.

10. DATE OF NEXT MEETING - TUESDAY 9 AUGUST 2016 AT 10.00AM IN EAGLESHAM HOUSE, ROTHESAY

A discussion was facilitated by the Area Governance Manager on items for inclusion on the Agenda for the Next Meeting under outcome 2(We have infrastructure that supports sustainable growth) and Outcome 6 (People Live in safer and stronger communities).

It was noted members of the group should contact the Community Governance Manager if they have any agenda items they would like added.

Decision

The Group noted the proposed outcomes.

(Ref: Verbal update by the Area Governance Manager, dated 10 May 2016, submitted)